

# VIJAYA LAKSHMI GUTTA

## PLANNING & QS ENGINEER



7893430723



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**Meticulous Planning & QS Engineer with 4.5 years' experience that develops a comprehensive survey of every project that allows for complete project planning. Adept at coordinating resources; developing a realistic project schedule, ensuring compliance with safety standards and meeting the deadlines of each project as well as the demands of each client. Specializes in commercial new builds and remodeling projects.**



### WORK EXPERIENCE

05/2017 to  
present

#### GOLDFISH ABODE PRIVATE LIMITED PLANNING & QS ENGINEER

**PROJECTS:** ZRESTA – Residential Villas,  
VAAHA – Residential Apartments

- Preparation of project management plan with timeline deliveries
- Calculation of BOQ and BBS for entire project and prepare the quantities delivery schedules.
- Preparation of project schedule using MS Excel within defined timelines and budget along with project responsibility.
- Collaborating with Site Engineers, Procurement and vendors.
- Frequent site visits to monitor the quality of works/activities to meet all technical accuracy of contract and standards.
- Updating and monitoring weekly and monthly project progress
- Billing for all contract basis works.
- Prepare daily, weekly and monthly updates of the project



### EDUCATION

10/2013 to  
04/2017

V.R SIDDHARTHA ENGINEERING COLLEGE,  
VIJAYAWADA

**B. Tech in Civil Engineering [8.9 CGPA]**



### SKILLS



**AutoCAD**



**Revit**



**Project Planning**



**Billing**



### STRENGTHS

**Committed:** I put in complete dedication and commitment to accomplish the work assigned to me.

**Quick learner:** I grasp the work quickly and I am a sincere learner.